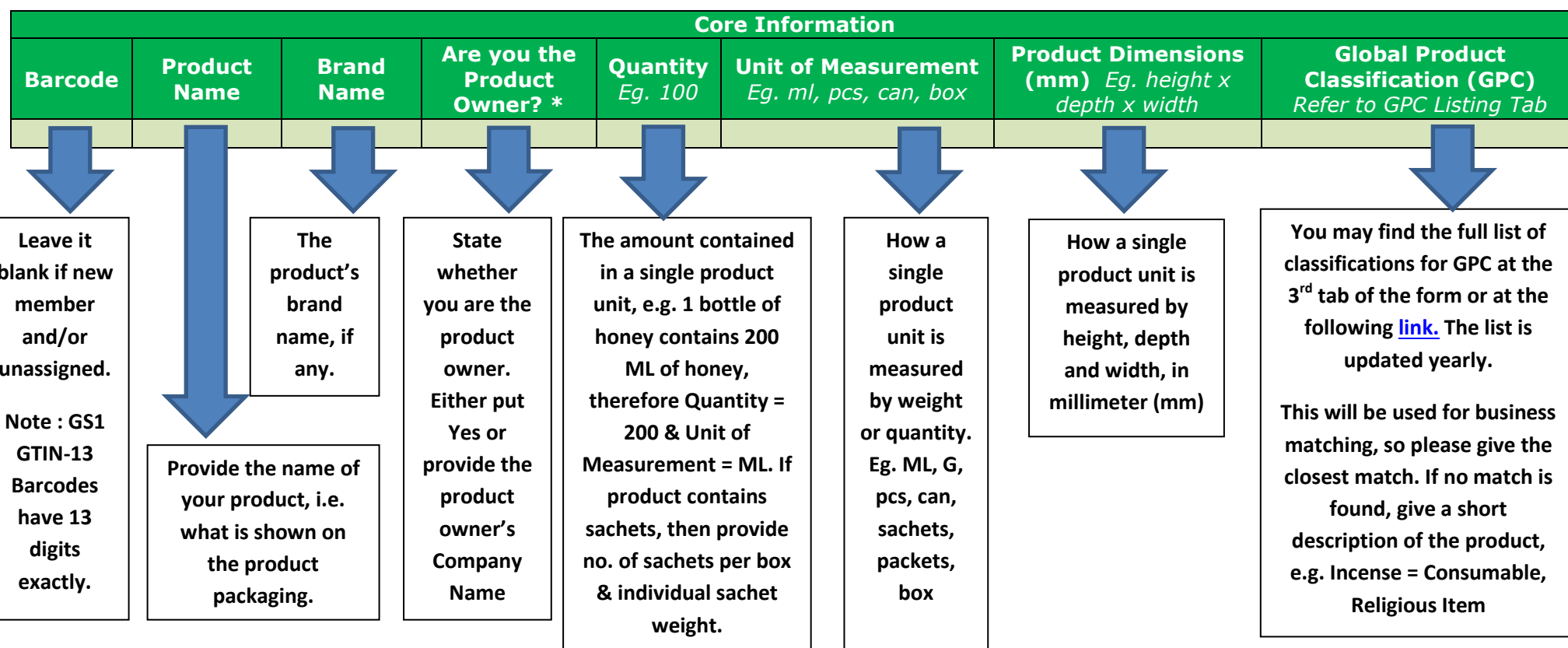


How to fill in the Product Listing Form – A Short Guide

Section One – Compulsory Product Details (1st Tab)

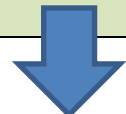


Note : If you are not the product owner, please provide GS1 Malaysia with a copy of your authorized distributor/reseller agreement with the product owner when you send in your documentation.

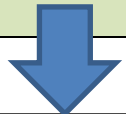
Section Two – Product Image Details (Compulsory) (1st Tab)

Product images can be of approved / final artwork if the product or the packaging is not on the market yet.

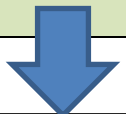
Core Information			
Country of Origin	Product Short Description	Product Web URL	Product Images



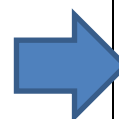
Where the product was made or assembled. If the product is a repackaging, please also put where the raw materials are from if possible e.g. Repackaged, Shandong, CHINA



Give us a short write-up about the product.



Provide a link to your website, where the details of the product are, if you have one



Only give a maximum of 3 pictures per product, from different angles.

You can list the product image URLs, if any, or send the product images in a compressed/zip file with the following naming conventions: "<ProductName>-1.jpg", "<ProductName>-2.jpg", "<ProductName>-3.jpg"

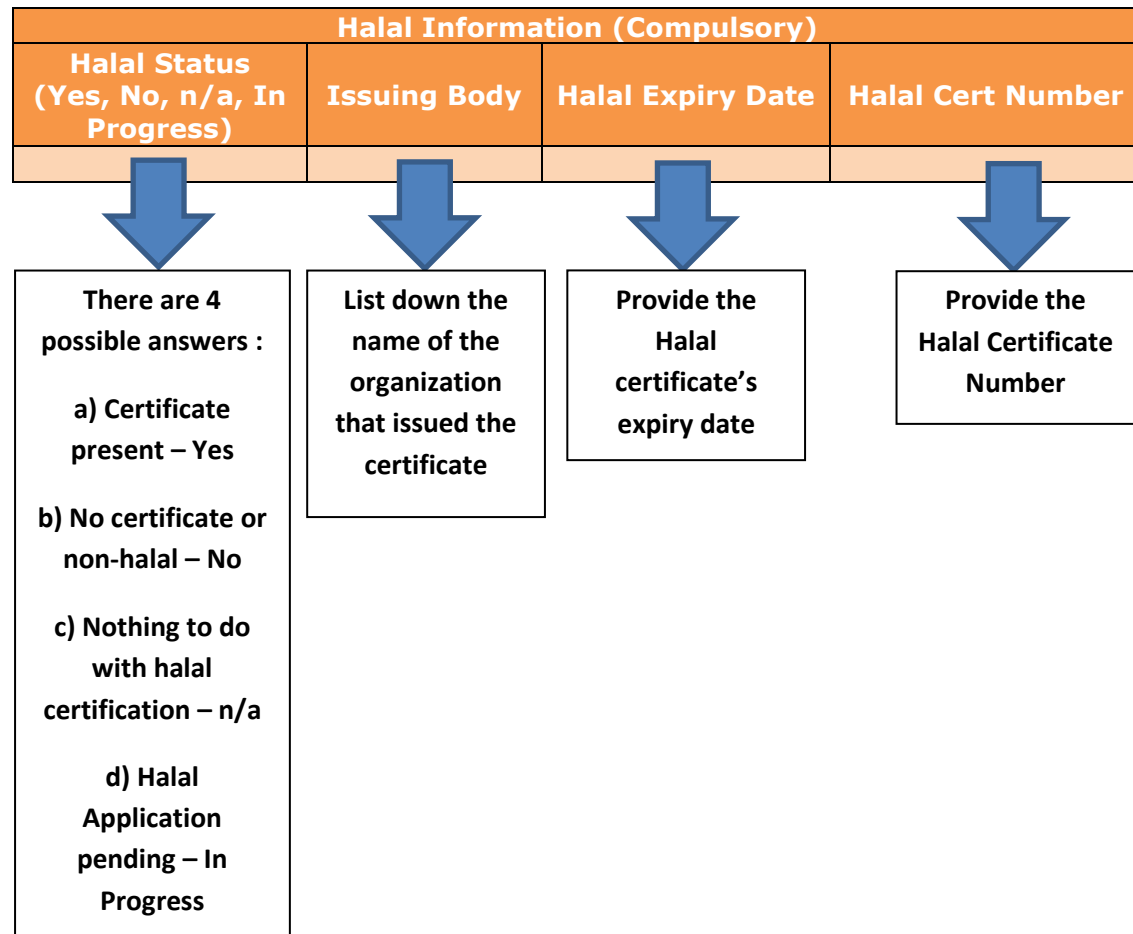
Please only send your pictures in ".JPG", ".JPEG" or ".GIF" formats to keep the file size down.

Do NOT embed or attach the pictures inside a Word or Excel document, or as a PDF file. Please send as a picture file. You may send them as a compressed file (.zip, .7z, .rar)

Provided pictures are used for authentication when verifying if a product is genuine or if the barcode is on the correct product.

Section Three – A product’s Halal Details (1st Tab)

Kindly fill the Halal Status field even if your product has nothing to do with Halal Certification. You can put down as “n/a”.



Section Four – Non-Retail Product Details (2nd Tab)

For new members or for products with unassigned barcode numbers, kindly provide **ONLY** the **unit description, quantity, unit of measurement & Outer Case Carton (OCC) No.**

